



1st Quarter Newsletter, 2016

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TMA News

The TMA 2016 User Conference is right around the corner...

UC16 will take place April 12th - 14th at the Hyatt Regency Hotel in Tulsa, Oklahoma. The conference features an engaging mix of hands-on workshops, product case studies, industry roundtable discussions, networking opportunities, and best practice demonstrations. Presentations will be led by your peers, TMA Staff and TMA technology partners. Always trying to keep it relevant, this year's conference features more than 15 new presentations and almost twice as many hands-on workshops.

In addition to the standard presentations, workshops, and roundtable discussions, attendees may also take advantage of the computer lab staffed by TMA support personnel, a Basic Boot Camp offered on Monday, April 11th, and Bonus Sessions on Friday, April 15th. As always, the conference would not be complete without a little fun! Tuesday evening will be dinner out on the town and Wednesday evening will be our traditional Casino Night.

Every year attendees leave the conference with innovative ideas that they can't wait to take back to their organization and implement. To join us at the conference or to learn more, please visit the [UC2016 website](#).

We look forward to seeing you there!

Conference Dates:

Monday, April 11, 2016	Welcome Reception	5:30 PM - 7:30 PM
April 12 - 14, 2016	Conference Sessions	8:30 AM - 4:30 PM
Friday, April 15, 2016	Optional Bonus Sessions	9:00 AM - 10:30 AM

Note: Optional Basics Boot Camp is offered on Monday, April 11th from 3:00 PM - 5:00 PM.

Conference Fee:

Conference Fee: \$850 per attendee



Product Spotlight

Room Inspections Module (Enhanced)

TMA recently released an enhanced version of the Room Inspections module. The new advanced features are based on extensive review and feedback from clients. Some of the new features include:

- Associate maintenance worthy items (i.e., equipment) to an inspection
- Attach photos to failed inspection points
- View Inspection reference on an inspection work order
- Review assignments and schedule inspectors to inspections

Module Description: The Room Inspections module is used to inspect rooms, offices, and areas within your facility. Using the Room Inspections module, you have the tools to easily record the presence and condition of assets in various locations throughout your organization.

Staff members can quickly perform condition inspections, safety inspections, and move-in/move-out inspections. You can also automate and record inspection data for later analysis and potential billing for repairs and other charges.

With the optional Mobile Room Inspections module, inspectors have the ability to use a compatible mobile device to electronically complete inspections.

Identity | Repair Center | Condition Ratings | Browse

Description: Room Inspection Code: RI
 Type: GINS General Inspection Active:
 Subtype:

Seq	Inspection Point	Item Type															
1	AC Unit	Equipment															
<table border="1"> <thead> <tr> <th>Exception</th> <th>RC Code</th> <th>Task</th> <th>Trade</th> <th>Priority</th> </tr> </thead> <tbody> <tr> <td>Repair-RPR.3</td> <td>HM1</td> <td>Service Window Unit</td> <td>HVAC</td> <td>Routine</td> </tr> <tr> <td>Replace-RPR.29</td> <td>HM1</td> <td>Service Window Unit</td> <td>HVAC</td> <td>Routine</td> </tr> </tbody> </table>			Exception	RC Code	Task	Trade	Priority	Repair-RPR.3	HM1	Service Window Unit	HVAC	Routine	Replace-RPR.29	HM1	Service Window Unit	HVAC	Routine
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Repair-RPR.3	HM1	Service Window Unit	HVAC	Routine													
Replace-RPR.29	HM1	Service Window Unit	HVAC	Routine													
2	Baseboard																
3	Bed																
4	Blinds/Drapes																
5	Bookcase																
6	Ceiling																
7	Ceiling Tiles																
8	Chair																
9	Desk																
10	Door																
11	Dresser																

2 items in 1 pages
37 items in 1 pages

Note: The enhancements to the Room Inspections module require WebTMA 5.1 or higher.

For more information on the Room Inspections modules or any other TMA product, contact sales@tmasystems.com or visit www.tmasystems.com.

TMA Tech Tips

Utilizing Security Groups for User Management

The User Groups windows are used to set preferences, privileges, and access for categories of Users that you consider a unit within WebTMA. Creating User Groups saves time, helps you maintain data in a more organized fashion, and prevents errors when you create User records. Most features described for User Group windows are similar to those in the User Management windows.

- Preferences
- Privileges
- Window Access
- Data Access
- Mobile Access
- Repair Center
- iServiceDesk

Additionally, if your organization uses LDAP or SSO authentication, the User Group record supports the ability to associate the User Group with the correct LDAP domain or SSO group. The User Group record may be found at the following path:

Admin > User Management > Groups

Note: Some of the features described above are only available in WebTMA 5.1 or higher.

TMA Training

Each month we will release free training videos for WebTMA users. This allows you to receive training at your convenience. The videos detail product features, modules, and tricks of the trade that will make your use of TMA products more efficient and rewarding. Instead of shuffling your schedule around to make time for a monthly training, you are now able to take advantage of our presenters' expertise when it is convenient for you.

The videos below have been released to the TMA Support Site at www.tmasystems.net. To be notified about new videos as they become available for download, please contact us at CRM2@tmasystems.com.

WebTMA

January - Installing and Upgrading WebTMA

Installing and upgrading WebTMA can have its challenges. This session will provide a step-by-step walk through of installing the WebTMA application, followed by a demonstration of upgrading the application and database to a newer version.

February - Room Inspections for WebTMA

The refreshed Room Inspections module is an even more powerful tool with a significant number of the features used by the General Inspections module imbedded in it. Understand how this module will simplify and streamline your room inspection process. You will learn how to use Room Inspections to quickly assess the condition of a room and its assets and how to properly utilize mobileTMA GO and/or WebTMA GO.

March - Utilizing Auto Attendant

The Auto Attendant module is a simple tool that can easily enhance your organization's work-flow by automatically accepting and/or scheduling requests based on your pre-defined rules and settings. Learn the most effective manner of setting up the defined rules and the best times to utilize this powerful module for reducing your staff dependency in converting after-hour requests.

TMA Software Releases Available

All current versions are available on the TMA Support site. Contact TMA Client Support at 800.228.8765, or via e-mail at support@tmasystems.com, for assistance or questions.

WebTMA Client Hosted Updates

Release Version 5.1 (Current Release)

TMA Desktop Updates

Client Server Maintenance Releases

Release Version 8.1.2.13 (Current Release)

Non-Client Server Maintenance Release

Release Version 7.7.16 for non-client server

Meet the New Crew

RJ Sutton - RJ is beginning his career at TMA as a CSS Analyst in our Client Support Services group. He has spent over a decade in IT for large scale enterprises. Before coming to TMA, RJ worked as a Systems Engineer at a large construction holding company. He oversaw an environment that spanned the continental US, and was utilized

by thousands of users across dozens of different platforms. He recently got engaged, and lives near downtown Tulsa. In his free time, he enjoys reading, running, painting, writing, and gaming..

Ashley Knight - Ashley graduated from Oklahoma State University with a Bachelor's degree in Marketing. She joined our team as a Client Relations Specialist. The majority of her time is spent with her two children, Jack and Piper. She met her husband, Kevin, in high school and they have been together for 15 years. On the weekends, she enjoys photography, cheering on the Oklahoma State Cowboys, and her Frenchton, Zoe.

About Us

To learn more about TMA, please visit www.tmasystems.com.

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