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TMA News

UC 2016 News

Preparations are underway for UC16. With 12 client presenters and more than 10 new sessions, this year's conference will be one of our best. And as requested, this year will have twice the number of hands-on Workshops. So please join us for UC16 for a variety of sessions on everything from Report Writing to Effective Project Management, as well as presentations on new products, new service offerings, and new techniques for maintenance management. In addition, take advantage of the opportunity to network, collaborate, and exchange ideas with TMA staff and your peers while enjoying a variety of entertainment options during the event.

To register and learn more about the Conference, visit the [UC2016 website](#). Should you have any questions, please feel free to contact us at UC2016@tmasystems.com or call us at 800.862.1130.

Conference Dates:

Monday, April 11, 2016	Welcome Reception	5:30 PM - 7:30 PM
April 12 - 14, 2016	Conference Sessions	8:30 AM - 4:30 PM
Friday, April 15, 2016	Bonus Sessions	9:00 AM - 10:30 AM

Note: Optional Basics Boot Camp is offered on Monday, April 11th from 3:00 PM - 5:00 PM.

Conference Fees:

Early Registration Conference Fee: \$750 per attendee
(Payment must be received by December 31, 2015)

Conference Fee: \$850 per attendee
(Payment received after December 31, 2015)

Product Spotlight

Archive & Purge Module

TMA recently released the Archive & Purge module. This optional module allows you to select transactions, archive them in groups, and purge them when needed. Additionally, control the amount of data purged by grouping your records into smaller batches. With smaller archive batches, you can tag specific types or records and retain the tagged batches even though you purge others from the same date range. To prevent archiving records of importance, you have the option of making individual records ineligible for archiving. The Prevent Archival option is available on the following record types:

- Work Order
- Areas
- Floors
- Buildings
- Facilities
- Equipment/Assets/Tools/IT Assets/Biomed Equipment
- Groups
- Entities

Path: Admin > Archive and Purge

Type	Type Code	Type Description
Repair Center	CUS	Custodial and Environmental
Repair Center	IS	Information Systems
Repair Center	PP	Physical Plant

Note: Currently WebTMA requires that the archival database must be on the same server where the WebTMA database resides.

For more information on the Archive & Purge module or any other TMA product, contact sales@tmasystems.com or visit www.tmasystems.com.

TMA Tech Tips

Scheduled Reports

In WebTMA, you have the ability to automatically send reports to your colleagues, executive management, and/or non-WebTMA users by scheduling the desired reports daily, weekly, monthly, or yearly. Once the report schedule is configured, it will be delivered to the recipients as an email attachment in PDF or XLS format.

To set up a scheduled report...

- Click on the Report menu and select Report Manager or Report Writer
- Find the report you want scheduled and click on the View Report button
- Click on the Schedule Report radio button at the top of the window, which displays the configuration options
- Set the frequency, Next Date (start), day of week, expiration, report description, email addresses, and report format
- Click the Save Schedule button

Notes: If you are using a client-hosted version of the software, you will need to check with your system administrator to ensure the Reporting Services are installed and activated. This service is required to trigger and send the report. Additionally, since the system is auto generating the report, report criteria should already be defined.

TMA Training

Each month we release free training videos for WebTMA users. This allows you to download and watch the training at your convenience. The videos detail product features, modules, and tricks of the trade that make your use of TMA products more efficient and rewarding. Instead of shuffling your schedule to make time for a monthly training, you are now able to take advantage of our presenters' expertise when it is convenient for you.

The videos below have been released to the TMA Support Site at www.tmasystems.net. To be notified about new videos as they become available for download, please contact us at CRM2@tmasystems.com.

WebTMA

October - iSD for WebTMA

Improve the quality of your services through faster response times and better communications. iServiceDesk can provide your maintenance organization with the ability to process work orders quickly and efficiently. At any time, end users can request repair work, generate real-time status reports, and access facility news, emergency procedures, or links to other sites. Users can also easily follow the flow of their request through the system from the time it is submitted until it is completed. This

session will review the basics of this very useful tool.

November - BIM Interface

Gain an understanding of how you can benefit from the power of Building Information Modeling (BIM). Have the ability to share data seamlessly between design, construction, and operations and maintenance. Eliminate loss of information while leveraging the data to improve collaboration between architects, engineers, contractors, and facility managers through the entire life of the building. Connect Autodesk® Revit® models to WebTMA to help manage space, plan maintenance, and much more.

This session will help you position yourself to utilize these powerful building models in your pursuit of managing the Total Cost of Ownership (TCO) for your facility.

December - Key Management

In today's security-conscious environment, maintaining accountability for your organization's keys is paramount to the safety of your organization. Key Management has undergone some significant changes. With a variety of new features and functionality you will easily be able to track key information on areas (rooms, spaces, etc.) as well as the movement of keys held by individuals. Understand how the new features and functionality can improve your efficiency for tracking key information.

Most importantly, learn how to initiate the use of this module along with tips and processes that have been found to be most effective.

TMA Software Releases Available

All current versions are available on the TMA Support site. Contact TMA Client Support at 800.228.8765, or via e-mail at support@tmasystems.com, for assistance or questions.

WebTMA Client Hosted Updates

Release Version 5.0.9.20 (Current Release)

TMA Desktop Updates

Client Server Maintenance Releases

Release Version 8.1.2.12 (Current Release)

Non-Client Server Maintenance Release

Release Version 7.7.16 for non-client server

Meet the New Crew

Pete Carper - Pete recently joined our Client Relations team as a Client Support Specialist. Prior to TMA, he attended Oklahoma State University where he received a Bachelor's Degree in Management. Pete recently got married and lives in Tulsa with his wife Shelby. Pete spends most weekends playing golf and following his favorite sports teams, the Oklahoma State Cowboys...Go Pokes!

Sandie Hintz - Sandie joined our team this fall as our Receptionist. She has many years of clerical experience in the airplane, insurance and manufacturing industries. Sandie graduated from Oklahoma Christian University with a Bachelor of Music Education. She teaches piano and voice. Her hobbies include gardening, sewing, crocheting, jewelry making and cooking.

About Us

To learn more about TMA, please visit www.tmasystems.com.

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